**Accountant**

Looking for a corporate Accountant for organization's financial operations. Oversee financial functions including accounting, budget, credit, insurance, tax, and treasury. Certified Public Accountant (CPA) preferred.

Functions include establishing and maintaining the organization's accounting principles, practices, procedures, and checks and balances. Prepare financial reports and present findings and recommendations to top management. Requires a bachelor's degree and at least 15 years of direct experience. Experience in design firms such as Engineering, Architecture preferred. Software proficiency required and experience with Ajera (Deltek) a plus.

Duties include accounts payable, reporting for yearly taxes, presentation of data to management and outside Accountant, profit-loss statements, balance sheets, credit reports, finances of human resources, bank account reconciliations, investment accounts, assistance with payroll and other benefit reimbursements and interface with client income, cash flow and write-off data..

We offer excellent working conditions, salary and benefits. Position is located in Danvers, MA. Opportunity for part time hours for the right candidate.

Send cover letter, resume and salary requirements in confidence to:

**Hancock Survey Associates, Inc.**

**185 Centre Street**

**Danvers, MA 01923**

**hr@hancockassociates.com**