Technology Integration Specialist

In September 2015, St. John’s Prep will open a fully enrolled Middle School for grades 6 through 8 to complement its High School program. To continue to meet the needs of the school community, and to promote effective teaching and learning throughout the school, the Information Services Department is expanding to include a second Technology Integration Specialist. The two Technology Integration Specialists will work closely together, and with the other members of the Information Services Department, to support and enhance all aspects of curricular technology integration for grades 6 through 12.

The Information Services Department at St. John’s supports all technology use across campus. This includes support for classroom teachers, administrative staff, administrators, and students. St. John’s introduced a 1:1 iPad program for all faculty and students in September 2013. For information regarding our 1:1 iPad Program, visit www.stjohnsprep.org/ipad.

The Technology Integration Specialist is a proactive role on campus as St. John’s continues to expand the appropriate use of technology both in and out of the classroom. The Technology Integration Specialist will work closely with faculty in all departments to facilitate the use of technology in general, and in particular the iPad, in authentic ways. The Technology Integration Specialist will work with faculty on a wide range of technology skills. The work will include scheduled training sessions and one-on-one, just-in-time training. This full-time, salaried position reports to the Assistant Head of School for Information Services.

The ideal candidate will be customer service focused with an ability to suggest and support creative and effective technology integration. The candidate will have experience with and be able to implement differentiated instruction techniques for both adult and adolescent learners. The candidate will work closely with other members of the Information Services Department to provide high-quality customer service to all members of the St. John’s Prep community. Experience in a technology-rich high school setting is desired.

All members of the faculty and staff are expected to give witness to the mission of St. John’s, as well as to our identity as an inclusive, Catholic, Xaverian Brothers Sponsored School. In addition to regular faculty and staff responsibilities, St. John’s encourages all members of the faculty and staff to be involved in the life of the school beyond the office. The school offers a wide range of co-curricular, intramural and interscholastic programs.

Interested candidates are asked to send a cover letter, résumé, and academic transcripts to Tracii Schaeublin at tschaeublin@stjohnsprep.org by May 15, 2015.